

Position Description

Position title: Precast Concrete Moulder	
Business group: Precast Concrete	Department: ASQ Precast Concrete
Reports to: Precast Concrete Foreman	Supervises: N/A

ASQ Precast Concrete aims to ensure all ASQ Precast Product meets customer specifications and fulfills legal requirements. Allstone Quarries Group aim to ensure our customers receive quality product, personalized service and specialist knowledge from our highly trained and experienced staff.

Position summary

The Precast Concrete Moulder is responsible for ensuring all products are made to specification in a timely manner, maintaining product quality.

Essential duties and responsibilities

- Assembling and casting of precast moulds
- Pouring concrete into moulds, screeding and patching
- Steel tying and formwork
- Maintain quality of all products and work ethic
- Ensure concrete moulds are kept clean and in good working order
- Ensure safe work practices while moving about the site
- Ensure safe and efficient operation of machinery to prevent damage and injury
- Communicate and consider fellow employees and contractors to ensure a safe and productive work environment
- Maintain a tidy work area and ensure factory site is free of obstruction
- Perform all pre-start and end of day checks on equipment being operated
- Strive to achieve targets and goals set by Precast Concrete Foreman
- Ensure timesheets are recorded accurately
- Be proactive in bringing new ideas to management
- Be committed to ASQ visions
- Attend tool box meetings
- Ensure compliance with ASQ Company Policy and Procedures
- Other duties as assigned

Required knowledge, skills and abilities

- Good communication skills
- Must be able to follow directions
- Physically fit for heavy work
- Enthusiastic, keen and have initiative
- Punctual and reliable
- Ability to maintain a consistent pace
- Strong work ethic



Non-essential but of advantage / certifications and experience

- Forklift licence
- Experience in precast concrete manufacture
- Knowledge of concrete properties
- Valid driving licence

Key contacts

- Precast Concrete Foreman
- ASQ Precast staff
- Manufacturing Manager
- Delivery Drivers
- Manager ASQ Precast Concrete
- Senior Management

Uniform

- Protective coveralls provided and steel capped boots (as required)

We acknowledge this information adequately describes the role of the position, but it is understood all employees of Allstone Quarries Pty Ltd have a responsibility to contribute to the advancement of the organisation by undertaking other assignments and projects as required. This position description is subject to review and amendment at any time, as appropriate, and as approved by the Directors.