



Position Description

Position title: Quarry Plant Operator	
Business group: Allstone Quarries	Department: ASQ Quarry Newbridge
Reports to: Site Manager Garden and Landscape	Supervises: n/a

Allstone Quarries aims to ensure all product and service meets customer specifications and fulfills legal requirements; we aim to ensure all customers receive quality product, personalized service and specialist knowledge from our highly trained and experienced staff.

Position summary

The Quarry Plant Operator is responsible for the operation of fixed and mobile plant within the Quarry and includes:

- Stripping - Drill & Blast - Load & Haul - Processing Plant
- - Sales & Dispatch - Site & Plant repairs and maintenance/cleaning
- House keeping

Essential duties and responsibilities

- Performs a combination of tasks, within the Quarry, according to machine operation procedure and policy - tasks may be person specific or determined by the machine operation
- Ensure safety procedures are followed in all work areas
- Daily prestart checklist on plant and equipment prior to commencement of work
- Grease and refuel machine daily
- Liaise with Quarry Foreman re required machine maintenance
- Work in conjunction with Quarry Staff for maintenance to reduce downtime
- Communicate and consider fellow employees and contractors to ensure a safe and productive work environment
- Relieve positions of other Quarry personnel as required or directed by Management
- Notify Quarry Manager/Foreman of discrepancies with product being produced
- Ensure safe and efficient operation of machinery to prevent damage and injury
- Ensure timesheets are recorded accurately
- Strive to achieve targets and goals set by Quarry Manager/Foreman
- Develop personal skills and capability through on-going training, as provided by the Company/elsewhere, subject to Company approval
- Be proactive in bringing new ideas to management
- Be committed to ASQ visions
- Attend tool box meetings
- Ensure compliance with ASQ Company Policy and Procedures
- Other duties as assigned

Required knowledge, skills and abilities

- Excellent communication
- Ability to follow and carry out assigned tasks



- Be a team player
- Physical fitness required to perform all quarry related tasks
- Good understanding of the Quarry industry, plant and product
- Think Safely
- Strong work ethic

Required education and certifications

- Heavy Rigid Truck Licence
- Sales Loader Licence/Experience
- Experience in Quarry, Construction or Mining Industry
- Work safely, Certificate 2 or above in extractive industries
- Valid driver's licence

Key contacts

- Quarry Foreman
- Quarry Manager and Concrete Manager
- Fellow Quarry Workers
- Other ASQ staff
- Senior Management

Uniform

- Uniform provided as per letter of offer details

We acknowledge this information adequately describes the role of the position, but it is understood all employees of Allstone Quarries Pty Ltd have a responsibility to contribute to the advancement of the organisation by undertaking other assignments and projects as required. This position description is subject to review and amendment at any time, as appropriate, and as approved by the Directors.